# 4-H Camp Middlesex Job Description Driver / Media Specialist

### <u>Overall</u>

- Drive the camp van when needed for day camp, horse, and counselor runs
- Take camp pictures and upload them daily
- Run video production program and develop camp video weekly

## **Qualifications**

- College graduate of at least 21 years old.
- Valid driver's license for driving in the US
- Have a desire to develop skills related to camp and working with children in the natural environment.
- Applicants must be willing to work a flexible schedule, live full-time in a residential camp setting, and commit to an entire ten-week employment period.
- Position runs from the second to last week of June until the last week of August. See camp calendar for specific dates.

#### Responsible to

• Summer Director

#### **During Camp**

- Drive and manage camp van for morning and afternoon day camp runs
- Do daily walkthroughs and take pictures of campers in program areas daily
- Upload pictures to media computer and upload them to the camp photo album daily
- Run video production program and develop camp video to showcase on Friday nights
- Other duties as assigned