

General Maintenance Assistant Job Description

Overall

- Clean Bathrooms/Common Areas; Light Grounds keeping; Luggage Runs; Light Maintenance Items
- Position runs from the last week of June until the last week of August. See calendar for specific dates.

Qualifications

- High school graduate or equivalent of at least 18 years
- Have a desire to develop skills related to camp and working with children in the natural environment.
- Applicants must be willing to work a flexible schedule, live full-time in a residential camp setting, and commit to an entire nine-week employment period.
- Position runs from the second to last week of June until the last week of August. See camp calendar for specific dates.

During Camp

- Keep to daily schedule provided by Director that includes:
 - Cleaning 4 main bathrooms daily
 - Cleaning of other common areas as scheduled
 - Weed whacking around camp as scheduled
 - Taking down branches and other grounds keeping tasks
 - Luggage runs for campers on Sunday and Friday afternoons
 - Taking all trash from camp area to the dumpster daily
 - Other light maintenance items as they come up daily
 - Help set-up and take down day camp lunch in rec. hall daily

- Hours:
 - *Sunday*
 - Cleaning: 9:00 AM - 1:00 PM
 - Luggage: 2:00 PM – 4:00 PM
 - *Monday – Friday*
 - Morning: 9:00 AM – 1:00 PM
 - Afternoon: 2:00 PM – 5:00 PM
 - Trash: 6:00 PM - 7:00 PM